

**MINUTES OF THE  
REGULAR MEETING OF THE  
LEE LAKE WATER DISTRICT**

**May 25, 2010**

**PRESENT**

C.W. Colladay  
J. Deleo  
P. Rodriguez  
G. Destache  
O. Garrett

**ABSENT**

**GUESTS**

**STAFF**

J. Pape  
A. Harnden  
M. McCullough  
K. Caldwell  
D. Saunders  
N. Harper

**1. Roll Call and Call to Order.**

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

**2. Presentations and Acknowledgments.**

**3. Public Comment.**

**BOARD ITEMS:**

**4. Minutes of the April 27, 2010 Regular Meeting.**

**ACTION:** Director Rodriguez moved to approve the Minutes with amendment to page 3, item 13 replacing Ridge with Pulsar Court landowners are working to fix eroded Lee Lake Water District recycled water pipeline. Director Destache seconded. Motion carried unanimously.

**5. Payment Authorization Report.**

**ACTION:** Director Destache moved to approve the financial report and to authorize payment of the April 27 – May 25, 2010 invoices. Director Rodriguez seconded. Motion carried unanimously.

**6. Revenue & Expenditure Reports (Unaudited).**

a. Revenue & Expenditure Report.

**ACTION:** Note and file.

b. Lien update.

**ACTION:** Note and file.

**7. Sycamore Creek Development.**

a. Project Update – The General Manager reported that all finished lots have been purchased. Tract 31907 has a conceptual plan, Tract 31908 is being finalized and a preliminary plan was submitted for 209 multi-family units.

b. 1748 houses to be built. 1054 houses occupied to date. 60% complete.

**8. CFD No. 1 Sycamore Creek Recycled Water System.**

a. Project Update – None.

**9. Empire Capital “The Retreat CFD #3”.**

a. Project Update – None.

b. 517 houses to be built. 424 houses occupied to date. 82% complete.

**10. Ranpac “Toscana” Project.**

a. Project Update – Sam Yoo reported via email that there are no new updates on the project.

b. 1443 estimated houses to be built.

**11. Re-alignment of Temescal Canyon Road.**

a. Project Update – Sam Yoo reported via email that Trans-Pacific Consultants presented to the County 3 design alternative for Temescal Canyon Road, and within the next two weeks they will make a selection on the alignment.

**12. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).**

a. Project Update – The General Manager reported that the church lot is listed for approximately 30% of the original purchase price.

Director Garrett joined the meeting at this point.

**13. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**

a. Project Update – Director Garrett reported that the project is going to the Temescal MAC on June 2<sup>nd</sup>.

**14. Water Utilization Reports.**

**ACTION:** Note and file.

**15. FY 10/11 Draft Budget Review – For Discussion Only.**

The Board directed staff to provide a timeline with improvement prioritization for the next Board Meeting.

**16. Committee Reports.**

- a. Finance (Director Garrett) – None.
- b. Engineering (Director Rodriguez) – None.
- c. Public Relations (Director Deleo) – Director Deleo reported that the Temescal MAC will be meeting on June 2 to discuss the widening of Temescal Canyon Road as well as the Serano Specific Plan. Director Deleo also reported that on Friday's nights there are free concerts at the Dos Lagos commercial center.

**17. General Manager's Report.**

- a. General Manager's Report

**ACTION:** Note and file.

The General Manager added that the Wildan Financial has started the auditing of CFD #1.

- b. Operations Report

**ACTION:** Note and file.

The Operations Superintendent added that we need to re-write our water permit to increase from a D-2 system to a D-4 system. This includes upgrading our operator's certificate levels.

**18. Office Manager's Report.**

- a. Modifications to Employee Handbook

**ACTION:** The Board tabled this item until next month's Board meeting.

**19. District Engineer's Report.**

- a. Status of Projects

**ACTION:** Note and file.

**20. District Counsel's Report – None.**

**21. Seminars/Workshops.**

President Colladay left the meeting at this point.

**22. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of April was distributed to each Director along with the Agenda.

**23. Adjournment.**

There being no further business, the May 25, 2010 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:02 a.m. by Vice President Deleo.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Owen Garrett, Secretary

\_\_\_\_\_  
Charles Colladay, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_